



BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
Bugbrooke,
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Clerk: Mrs S Bramley-Brown

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2nd December 2019

To:

Councillor Philip Bignell

Councillor John Bignell

Councillor Brian Curtis

Councillor John Curtis, BEM

Councillor Ken Gardner

Councillor Mrs Garlick

Councillor Ian Gordon

Councillor David Harries, BEM

Councillor Paul Henson

Councillor Alan Kent

Councillor Des Morris

Councillor Ms Munday

Councillor Mrs Parry

Councillor Mrs Pope, Chairman

Councillor Terry Ward

NOTICE OF MEETING

I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 9th December 2019 at 7.30 p.m.**

I enclose the minutes of the meeting held on 11th November 2019 and accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,

Sally Bramley-Brown - Clerk to the Council

AGENDA - MONTHLY MEETING

1. To receive and accept apologies for absence
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 11th November 2019
5. **Reports on issues previously raised**

Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.

6. **Public Question Time** Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. **Three minutes maximum be allowed for each person**, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised but can agreed for the matter to be included on the agenda for the next meeting.
7. **District Councillors Report and Update** Councillors Harries and Bignell.
8. **Local Government Reorganisation for Northamptonshire** – Councillors Harries and Bignell.
9. **Planning**

Planning applications for consideration are attached to the agenda.
10. **Electronic Planning Applications**
The Clerk is awaiting information from SNC.
11. **Police and Neighbourhood Watch Matters**
A copy of PCSO Matt Taylor's monthly report has been circulated with the agenda.
12. **Financial matters**
 - A. A financial statement for month ending 30th November is attached to the agenda.
 - B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council.
The payment Schedule is attached to the agenda.
13. **Parish Matters**
 - A Monthly Inspection Sheets. A copy of the rota for the month is attached. Councillors are respectfully reminded that if they are going to be unable to complete the inspection sheet, they should arrange for someone else covering their area to do it.
 - B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point.
It was agreed at the November meeting that the Deputy Clerk would print a Flyer that Councillors could put through the door of any property where it was perceived there was a problem with overhanging vegetation. It was agreed that this was a better form of first contact and confirmed at each meeting.
 - C Footpaths.
 - D Streetlights. Consider lighting at the path along by the Primary School.
 - E Emergency Planning/Pathfinder II . Update from Councillor Ms Munday.
 - F. Highways and Transport. The Clerk has nothing to report.
 - G Patient Participation Group. Update from Councillor Mrs Garlick

H Millennium Green: The Clerk has nothing to report.

14. **Vehicle Activation Sign.**

Awaiting information from Steve Barber.

15. **Parish Council 125-Year celebration & 75th Anniversary of VE Day**

The date of 9th May was proposed at the last meeting Councillors Gordon and Mrs Garlick to provide an update.

16. **Bugbrooke Community Centre and Play/Gym Equipment Grant Applications.**

Councillor Harris to provide an update on progress towards land registration.

17. **Parish Council Grants Application Received**

The Parish Council has received a grant application from Friends of Bugbrooke Primary School (£500) a copy of the application is attached to the agenda.

18. **Meeting dates for 2020**

Calendar attached to the agenda

19. **Precept for 2020/2021.**

To Resolve the amount of the Precept required for the year 2020 – 2021. the draft budget for 2020/2021 was formally approved by Councillors at the November meeting which set the Budget at £121,440.00. In 2016 it Councillors agreed that the precept should be increased each year by 3%. Option 1: The 2019/2020 precept was £106,000 x 3% = £109,180 resulting in a deficit against the approved budget of £12,260.

Option 2: £106,000 x 4% = £110,240 resulting in a deficit against the approved budget of 11,200.

Option 3: £106,000 x 5% = £111,300 resulting in a deficit against the approved budget = £10,140.

Any deficit would have to be met from current funding.

A formal Resolution is Required

20. **Santa in Bugbrooke**

An opportunity for Santa's messenger to provide an update. The Clerk has purchased a small gift for the owner of the vehicle who kindly loans it for the event.

21 **Date of next meeting** – Monday 13th January 2020 at 7.30 p.m.

22. **Post Christmas Social Event.**

For a number of years Councillors have had a post Christmas social event following on from the January meeting. As the Parish Council's current period of office will end in April and the Clerk is aware that some long serving Councillors have indicated that they will not be standing for election in May, it is proposed to defer the social event until April, when we can arrange a fitting end of term celebration.

End of Agenda